




Company Name

Bank Reconciliation Statement

For the period Ended

<p>Balance per Bank Statement</p> <p>Add:+</p> <ul style="list-style-type: none"><li>⊕ Deposit in transit</li><li>⊕ Error by the bank*</li></ul> 	<p>Balance per cash book</p> <p>Add: +</p> <ul style="list-style-type: none"><li>⊕ Collection of notes receivable</li><li>⊕ Interest earned</li><li>⊕ Dividends</li><li>⊕ Any revenue received</li><li>⊕ Error by the accountant*</li></ul> 
<p>Less: (-)</p> <ul style="list-style-type: none"><li>≠ Outstanding Checks ↔ unpresented Checks</li><li>≠ Error by the bank*</li></ul>	<p>Less: (-)</p> <ul style="list-style-type: none"><li>≠ NSF (checks return)</li><li>≠ Bank charges</li><li>≠ Collection charges</li><li>≠ Loan repayment</li><li>≠ Interest expense</li><li>≠ Error*</li></ul>
<p>Adjusted Cash Balance Per Bank Statement</p> 	<p>Adjusted Cash Balance Per Cash Book</p>